



1. What is the process to match interns with internships? Do employers get to interview or select the interns?

Each employer will complete a form that details the description of the internship, along with skills, traits and interests of a participant who would be a good fit. The interns will fill out a very similar form that indicates their career interests, skills, etc. Then a team comprised of County, City and Community-Based Organization staff will review all of the internships and all of the interns and completing a matching process based on interests, skills, geography, accessibility, etc. Employers will not be able to select their specific intern.

2. Do employers have to be based in Ramsey County?

No, employers do not need to be based in Ramsey County, but the more accessible they are to participants, the more likely they are to be matched with an intern.

3. How much do interns get paid?

The interns will be paid \$15 per hour.

4. What is the experience level of the interns?

It will vary. This program is intended to serve young adults who have had their economic situation impacted by COVID. These could be young people with very limited professional experiences to young people who have college degrees.

5. When is the deadline to submit the internships?

July 16, 2021

6. What is the minimum number of hours?

Interns will be guaranteed 20 hours per week of work for the 15 weeks. If your organization cannot support an intern for 20 hours per week, we would encourage you to partner with another organization.

7. Is it a guarantee that we will get an intern if we apply?

No, we are unable to guarantee that an intern will be provided to every opportunity submitted, but we will be making all possible efforts to fill up to 300 internship opportunities.

8. How tight is the County and City regarded to the career pathways listed?

We encourage all employers to submit internship opportunities. These career pathways are ones that young people have expressed interest in, but we will not limit it strictly to these pathways.

9. How many young adults will be matched to internships?

Up to 300 young adults will be matched with internships.

10. How is this program different than Right Track?

Right Track Plus is developed to serve young adults, ages 18-24, with interns that will open doors into career pathways, not just develop work readiness skills.

11. What happens if an issue arises with an intern?

The organizations supporting the interns will be able to come on site and work with everyone to resolve issues. If issue cannot be resolved, the employer can dismiss the intern.

12. Will Ramsey County and/or the City of Saint Paul do background checks, drug tests, etc.?

No. If your organization requires these pieces, please communicate that in your sign up. Your organization will be responsible for those items, if requested.

13. Who is responsible for Worker's Compensation?

The employer of record, either Ramsey County or City of Saint Paul, is responsible for the Worker's Compensation. All internship supervisors will be trained on first report of injury.

14. If I want to host multiple interns, do I need to fill out the form multiple times?

Yes, unless the interns are going to be identical. If that is the case, please indicate that and how many you'd like to host in "Additional Comments" section.