

Prepare for a Union Job as a **Clinic Assistant**



**NOW
ENROLLING!**



**Contact us
today for
start dates!**

Launch Your Career in Healthcare

Clinic Assistants are the first point of contact for patients visiting medical offices. These jobs pay well and are ideal for those who like helping others. Our program equips you with the skills to succeed and connects you to employers hiring for these positions.



Why Choose This Program?

- Available at no cost to qualifying individuals.
- Developed with OPEIU Local 12 and HealthPartners.
- Career skills training delivered on-site at Saint Paul College.
- 1-day job shadow experience with stipend.
- Additional work readiness, personal skill development, and job search assistance before, during and after your training at the college.

What You'll Learn at Saint Paul College:

- Medical terminology
- Keyboarding and office skills
- Customer service for healthcare professionals



For more info, please contact:
Dan McGuire, Career Navigator
☎ (612) 424-9671
✉ dmcguire@mnaflcio.org

We Support You Every Step of the Way

We understand the challenges of balancing work, life, and training. In addition to coursework at Saint Paul College, our program includes:

- Comprehensive work readiness training
- Personal skills development
- Individualized job placement assistance

Minnesota Training Partnership is an Equal Opportunity Provider. This workforce product was funded (or funded in part) by a grant awarded by the State of Minnesota Department of Employment and Economic Development (DEED). The product was created by the grant recipient and does not necessarily reflect the official position of DEED. DEED makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership.